

## HIBA AL ABIAD

MCIArb, MSc.CLDR, Dip.Arb, BSc AE, GDL



✉ [h.abiad@inshieldint.com](mailto:h.abiad@inshieldint.com)

📍 [Abu Dhabi | UAE](#)

InShield International Consultancy  
Suite #3002, the Prism Tower, Business  
Bay, Dubai, UAE.  
Tel. +971 4 361 8775

### Senior Contracts Manager

#### Nationality

Lebanese

#### Educational Qualifications:

- Graduate Diploma in Law, BPP University London, United Kingdom, 2019
- Diploma in International Commercial Arbitration, DipCIArb, London, United Kingdom, 2018
- MSc in Construction Law & Dispute Resolution, King's College London, London, United Kingdom, 2014
- BSc in Architectural Engineering, Beirut Arab University, Beirut, Lebanon, 2004

#### Technical Skills:

- Microsoft Office (Word, Excel and PowerPoint) – Advanced
- Auto-CAD 2014 – Advanced
- Microsoft Office Project Planner – Intermediate
- Primavera P3 & P6 – Basic
- Adobe Photoshop – Intermediate

A Professional contracts administrator who has an in-depth experience in the construction industry including contracts administration, coordination and management of complex projects up to \$230M in value ranging from building construction, service and infrastructure projects, to solar projects with private and public bodies. Has proven track record of drafting agreements, claims and playing an integral role in the in-house management of arbitration cases locally and internationally.

Miss Hiba is very passionate about working with people of various backgrounds and qualifications, has a suitable professional attitude that results in effective time, resource management and satisfied clients.

She is an expert in identifying and analyzing key contractual information for various types of agreements, creating and uploading the same onto Curtis Fitch contracts management system of customizable e-procurement software.

She has an extensive experience in contractual administration of several complex projects globally. She is excellent in identifying contractual risks during the tender stage which includes building, services and infrastructure projects as well as solar energy farms. And she has worked with different levels of personnel to analyze and solidify an overall contract strategy.

Miss Hiba has drafted standardized subcontract and supply agreements for a construction company in its Lebanon, Cameroon, Ivory Coast and Cyprus projects. She also drafted numerous claims with particular emphasis to the specificity of the agreement and project in terms of scope, location and applicable laws. She managed and arranged in-house training and workshops on contracts management and contractual matters and collaborated with legal advisors in identifying and resolving legal issues and coordinated and managed dispute resolution processes, including several ICC arbitrations.

### Areas of Expertise

- Production and Negotiation of Contractual Documents and Correspondence
- Producing Project's Close Out Documents
- Legal Research and Dispute Resolution & Contract Settlement
- Construction Administration

**HIBA AL ABIAD**

CIArb, MSc.CLDR, Dip.Arb, BSc AE, GDL



[h.abiad@inshieldint.com](mailto:h.abiad@inshieldint.com)



[Abu Dhabi | UAE](#)

InShield International Consultancy  
Suite #3002, the Prism Tower, Business  
Bay, Dubai, UAE.  
Tel. +971 4 361 8775

**Languages:**

- Arabic (Native Language)
- English (Fluent in speaking and writing)

**Professional Affiliation**

- Member of Chartered Institute of Arbitrators (MCIArb), London & Beirut Branches
- Member of the Order of Engineers and Architects, Beirut, Lebanon
- Member of Society of Construction Law, London, United Kingdom

**Professional Experience**

**Law-Related Experience**

- **Paralegal Procurement**  
Mothercare, London, United Kingdom, 2018-2019
- **Contracts Administrator**  
Arabian Construction Company, Beirut, Lebanon, 2014-2018
- **Contracts Administrator**  
KVA, Beirut, Lebanon, 2013-2014

**Construction Technical Related Experience**

- **Architect**  
Probyn-Miers, London, United Kingdom, 2012-2013
- **Project Coordinator, Senior Architect, Handing Over Engineer and Site Architect**  
Arabian Construction Company, Beirut, Lebanon, 2004-2011