

#### Overview

How to write a contract?, What are the standard forms of contracts?, How can you utilize them to write a balanced and fair construction contract?

.....and most important; How to do that when you are not a lawyer?.

All these questions are crucial to all practitioners of the construction industry whom should be aware of the proper answers of these questions, otherwise unpredictable loss may occur to one or both contract parties.

This course as part of the **Programs for Professionals (PP)**, will explore in details how to write up a fair and balanced contract by exploring the different standard forms of contract such as FIDIC 78/99.

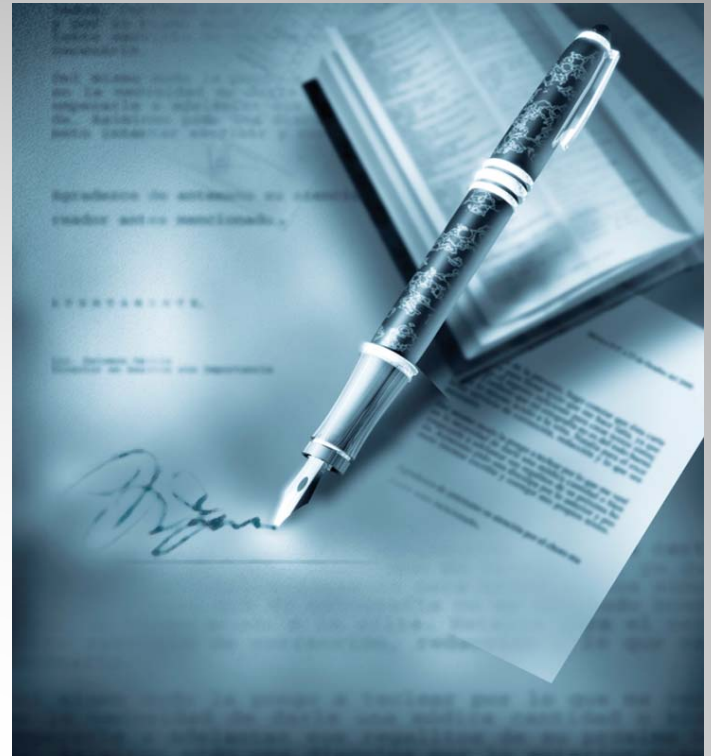
#### Program Objectives

The objectives of this program are to:

- Assist the attendees to learn and know more about most commonly used standard forms of contracts and how to cover all contractual aspects and requirements when writing a construction contract.
- Assist the attendees to learn and know more about the different methods to prepare and analyze different strategies while negotiating and preparing of contracts prior to signing them and the ways to reserve their rights and entitlements under such construction contract

#### Who Should Attend?

- We believe if you are a: Project Manager, Construction Engineer, Site Engineer, Planning Engineer, Cost Engineer, Procurement Engineer, Contract Engineer or Tendering Engineer, then this course is a must-be-taken for you to develop your career and expand your knowledge in new area.
- Also, senior engineers from all trades and specialties whether working for owners, consultants or contractors and need to increase their contractual to cope up with contemporary projects sophisticated demands.
- We strongly recommend this course for lawyers involved in the construction industry.



#### Program Structure

This course is offering the essential knowledge, skills and tools on construction contracts drafting for engineers and lawyers.

- Number of hours: 25 hours
- Duration: 5 days

The course is run in an entertaining interactive environment utilizing application workshops and real-live case studies.

***“Do Not Read Your Contract  
When In Need To.....***

***Read It Before Signing It...”***

#### Course Language;

The presentation, supplied documents and workshop exercises of the course shall all be in the English language.

However, and based on the trainees' desire, use of Arabic language during oral explanation could be presented.

#### Course Outlines

- Introduction and Definitions.
- Different Forms of Standard Contracts.
- The Mandatory Requirements of a Contract.
- Fulfilling Contract Requirements When Writing.
- Governing Laws and Regulations.
- Risks Distribution, Assessment and Management.
- Conflict between International Forms of Contract and the Domestic Law.
- Cross Referencing a Contract.
- Balanced and Unbalanced Contracts.
- Identifying Duties and Authorities of the Parties.
- Identifying Methods of Communication.
- Writing of Rules of Assignment Clause.
- Writing the Priority of Contract Documents Clause.
- Writing Commencement, Completion Clause.
- Writing Delay and Delay Damages Clause.
- Writing Payment Mechanism.
- Writing Taking-Over Mechanism.
- Writing Variation Mechanism.
- Writing Claims Mechanism.
- Writing Suspension Mechanism.
- Writing Termination Mechanism.
- Writing Dispute Resolution Mechanism.
- Writing Arbitration Clause.

